

ORDER NOTICE**Order item: 36 month audio editing software support service****Customer name and address:****Polskie Radio - Regionalna Rozgłośnia w Lublinie „Radio Lublin” S.A.****ul. Obrońców Pokoju 2, 20-030 Lublin, email address: poczta@radio-lublin.pl, phone. 815364222****Duration: april 2022 – march 2025**

Requirements for the subject of the contract:

- The Producer's support service for the owned by Customer licence for Jutel Quick Edit Pro editors (40 licenses), without the participation of third parties, for the period from 2022/04/01 to 31/03/2025.
- Customer does not allow partial offers.
- Support provided directly by the Producer or the Producer's authorized representative in Poland.
- Support for a period of 36 months from 2022/04/01 to 2025/03/31.
- Annual fee, three invoices for each year of support during the term of the contract as of March 31 of each year.
- Payment of the amount due within 14 days of receipt of the invoice issued after delivery of the subject of the order
- Customer allows the invoice to be delivered in the form of an electronic document in pdf format, by electronic means to the following address: faktury@radio-lublin.pl
- Customer allows to send an offer in electronic form to the following address: poczta@radio-lublin.pl
- The criteria will be the basis for the selection of the offer:

Nazwa kryterium	Waga	Sposób obliczania punktów
Gross total value *	100%	The lowest offered gross price from the order / Offered Price x weight of the criterion x 100 points.

* offer form – attachment no. 1

The offer price should be rounded to two decimal places.

The offer with the highest number of points from among the non-rejected offers will be selected for the execution of the contract.

Please make the offer on the attached form and submit it by March 14, 2022, by 12.00 to the seat of the Ordering Party: Polish Radio - Regionalna Rozgłośnia in Lublin "Radio Lublin" S.A., 20 - 030 Lublin, ul. Obrońców Pokoju 2 - secretary's office. The Ordering Party allows the offer to be submitted by e-mail to the following address: poczta@radio.lublin.pl.Contact person on the matter in question – **Rafał Pollo tel. 508048223 lub +48 815364290**

This procedure is conducted without applying the provisions of the Act of January 29, 2004, Public Procurement Law.

Therefore, information on the outcome of the procedure will be available to the bidders only upon their request.

The customer reserves the right:

- withdrawal from the conducted procedure,
- annulment of the proceedings without giving any reason.
- - The customer does not provide for the reimbursement of the costs of participation in the procedure

attachment no. 1: offer form

Prezes Zarządu

 Mariusz Deckert